STUDENT HANDBOOK

The Maltz Jupiter Theatre is a professional not-for-profit regional theatre dedicated to the performing arts whose mission is to entertain, educate and inspire our community. The Maltz Jupiter Theatre Goldner Conservatory of Performing Arts is a premier professional Conservatory that offers the highest caliber of artistic education to students of all ages.

ADMINISTRATION CONTACTS

Our Teaching Team is very busy during class time, so please direct all communications to Julie Rowe, Director of Education at jrowe@jupitertheatre.org, or Sue Cunniff, Conservatory Administrator at scunniff@jupitertheatre.org, or call the Conservatory at 561-575-2672. It is not appropriate for parents, guardians or students to contact other Maltz Jupiter Theatre staff, faculty, Board members or Theatre donors, in any form, including emails, e-blasts, newsletters, or social media.

ATTENDANCE, ABSENCE, CANCELLED CLASSES & MAKE-UP CLASSES

Please notify the Conservatory in advance regarding planned absences, and contact us promptly to advise if students will be late, absent or out sick. A classroom is an ensemble, and each member of the team is counted upon to be in class each day so we can all excel. Final Sale Policy applies to all group classes and private lessons.

Group classes are billed based on total tuition per semester, or pro-rated based on start date. For group classes missed due to student absence, students can attend any other group class as a make-up, and should visit the admin. office to obtain a pass for “make up class” to give the teacher before class starts. Group classes cancelled by the Conservatory will be rescheduled, and students are encouraged to attend the make-up date. The make-up policy is not applicable to all-day camp programs.

Private lessons are billed based on number of lessons confirmed for each semester. Teachers bill the Maltz Jupiter Theatre for their scheduled hours, and the Conservatory bills clients for applicable timeslots. Private lessons missed due to student absence are billed, and available timeslots for make-up lessons may be offered when possible. Private lessons cancelled by the Conservatory will be rescheduled, and students are encouraged to attend the make-up date.

Students who participate in Maltz Jupiter Theatre or Conservatory rehearsals and performances, other performing arts programs, school clubs, or extracurricular activities, should carefully review their schedules with parents before registering for classes at the Conservatory. All of these commitments carry equal attendance expectations and consequences for absence.
ATTENDANCE, ABSENCE, CANCELLED CLASSES & MAKE-UP CLASSES
The Conservatory reserves the right to assign substitute teachers for group classes and private lessons, without advance notification to parents and students. We make every effort to operate classes on regularly scheduled days and times to avoid cancelling classes.

AUDITIONS, CASTING & PERFORMANCES
Conservatory student productions may include youth and young adults in Grades 3 and up, including candidates of Maltz Jupiter Theatre’s Professional Training Program. Curriculum includes both open enrollment and audition only musical theatre production classes, as well as application only/audition only programs such as the Professional Training Program and Youth Artists’ Chair. Auditions for Youth Touring Company are held annually, and Dance Company auditions are by invitation only.

During every audition process, we have each student's best interests in mind during the decision making process, with every effort to ensure the experience is relaxed and non-competitive. We ask all students to encourage each other with respect and understanding. Casting for student performances is based on talent, not longevity or favoritism. We consider all our students to be equal and important.

Regular attendance at all rehearsals is required. The cast of the show is a team and every person is important to the story. When one person is missing, it affects the whole. Students must attend all rehearsals the week before performances. It is important to the production and to other students that everyone be present for these critical rehearsals. The production team reserves the right to replace cast members due to absence.

Please be aware that when productions sell-out, shows may be added to the schedule, and cast members must be prepared to perform in extra shows. It is recommended that parents, family members and friends purchase tickets well in advance from the Maltz Jupiter Theatre Box Office, as the Conservatory does not have authorization to hold seats for student productions. There are no extra fees for costumes or props. However, students may be asked to bring something basic to wear for a show that they already have at home (shoes, socks, Tshirts).

If a student quits a production without due cause, they will not be eligible to participate in any Conservatory class or activity, or audition for any Maltz Jupiter Theatre productions, from that point on. NO REFUNDS ARE GIVEN FOR DISSATISFACTION WITH CASTING.

BATHROOM ETIQUETTE
Parents are asked to remind children about proper etiquette in public restrooms. Please take a moment to review the signs posted inside ladies and mens room stalls, and remind children how to flush properly. Please help keep our restrooms clean and tidy, as these areas are also used as dressing rooms for students.
BEHAVIOR EXPECTATIONS
The Maltz Jupiter Theatre has a positive philosophy that applies to all staff, faculty and visiting artists, which is that everyone who works here is Talented and Nice! The message painted on the Stage Door reads “Please take responsibility for the energy you bring into the building.” These sentiments are extended to all Conservatory families.

Aggressive and hostile behavior exhibited by children or adults will not be tolerated. The inappropriate touching of any other student (aggressive, romantic, etc.) is strictly forbidden and will result in expulsion. Consequences for inappropriate behavior exhibited by a student will be: 1st warning, 2nd warning (and time out for younger students), loss of privileges, conference with parents, loss of role in show, and expulsion from the Conservatory. The Maltz Jupiter Theatre and Conservatory of Performing Arts reserves the right to deny programs or services to any student, parent, guardian, or adult due to repeated inappropriate behavior.

Students’ cell phones, iPods, and other electronic devices must be turned off during classes and rehearsals, or they will be taken away and returned at day’s end. Nintendo DS devices are not allowed. Students cannot bring toys or games from home unless instructed to do so. During full day camp programs and tech rehearsals, students’ cell phones will be collected to eliminate disruptions. Phones can be returned during breaks and end of day.

Students’ cell phones, cameras, or video equipment are prohibited in dressing rooms and bathrooms. Posting or sharing inappropriate or unauthorized photos will result in parent conference and may result in expulsion. Adult students are expected to behave as role models and mentors to younger students, and should always be mindful of those who look up to them.

Please provide the courtesy of timely drop-off and pick-up times. Our lobby cannot accommodate crowds of students who are dropped off too early, more than 5-10 minutes before class begins. Students should be picked-up promptly after class is dismissed. Late pick-up at end-of-day results in excess hourly payroll for staff or faculty who cannot end their day until students have left the building. As a result, clients are subject to fees for late pick-up.

COMMUNITY SERVICE HOURS
The Conservatory offers students the opportunity to satisfy school district requirements for volunteer community service hours. Volunteer community service hours include rehearsals and performances, as well as internships in various departments of the Maltz Jupiter Theatre.

DIRECTIONS TO THE MALTZ JUPITER THEATRE
The Maltz Jupiter Theatre is located at 1001 East Indiantown Road, Jupiter, Florida 33477. From I-95 take the Jupiter exit EAST on Indiantown Road. The Theatre is at the east end of Indiantown Road (east of US1), and across from Jupiter Beach Resort, at the intersection of Indiantown Road and A1A (the beach road).
**DRESS CODE**

Ballet attire for girls: black or pink leotard, tights, and ballet slippers, with hair pulled back; ballet skirt and ballet shrug are optional. Ballet attire for boys: black or white shirt, black tights or jazz pants, and black ballet shoes. Approved dance attire: leotard, tights, jazz pants and jazz shorts with tights. Tap shoes are required for tap class.

Approved streetwear: shirts below the waist, shorts that meet the fingertip rule (length must extend beyond fingertips), no spaghetti-strap style tops. Students should wear comfortable clothing so they can move easily, and girls should not wear dresses or skirts as it makes floor exercises difficult and awkward. Students must wear comfortable closed-toe shoes, sneakers, or jazz shoes for classroom activity. Open-toe shoes or sandals are not allowed in the classroom. Students and adults are required to wear closed-toe shoes with hard soles to go backstage.

**ENROLLMENT REQUIREMENTS**

Enrollment criteria is based on student's current grade or last grade completed. The Conservatory is a professional learning environment that follows academic guidelines regarding student grade levels. Parents/guardians and adult students are required to provide complete and accurate student registration and medical info, emergency contacts, and signed documents, in compliance with Student Handbook policies.

Students are subject to loss of privileges, change of enrollment status, or dismissal from the Conservatory, if parent/guardian or adult student has failed to provide required signed documents, or if any required documents contain false information. Parents with minor students should read the handbook together to ensure a pleasant learning experience!

**FACILITIES**

Parents/guardians, family members and guests cannot attend or observe classroom instruction or rehearsals. Students are not allowed in any area of the theatre other than the Conservatory without their instructors. We are very fortunate to be affiliated with a professional AEA Theatre and we follow Union rules at all times. Students are permitted to play pianos only during lessons with their instructor present. Backstage access, production activities and cast parties are restricted to cast members, production team and crew. Parents, guardians, and students are financially responsible for damaged or defaced property caused by students.

Students, parents, or other adults may not videotape or record rehearsals, productions, or classroom activity, unless a rehearsal space has been reserved by client expressly for this purpose, such as preparing an audition video or audio tape, or when classroom curriculum includes audio or video recording as content and supervised by Conservatory faculty.

Administrative offices and computers are for staff and faculty use only. When students are not in class, they should keep the Administrative offices clear and available for parents and staff to communicate. Students should be mindful of others in the lobby and assist staff as requested. Theatre policy regarding computers does not allow public access or personal use due to exposure to viruses and potential damage to network data. Wifi access is restricted to staff and teachers only. Due to limited bandwidth, public wifi is not available, so parents and students should use mobile hotspots.
FINAL SALE POLICY
The Maltz Jupiter Theatre and Conservatory have a FINAL SALE POLICY for ticket purchases, tuition payments, and fees. NO REFUNDS are issued for missed classes, student withdrawals, or students under disciplinary action. Requests to withdraw a student from classes should be submitted to the Conservatory via email, for approval to revise enrollment or issue pro-rated tuition credit. Account credits may be used for future classes or camps, and cannot be used for tickets or merchandise. Tuition credits expire if not used by the end of the following semester. The Conservatory gratefully accepts unused account credits as scholarship donations, so you can help us help others.

LOST & FOUND
Property left behind by students, parents and visitors is stored in the Lost & Found trunk located in the Conservatory lobby, or the storage cubbies in the dance studio. Valuable items are kept in the office. Unclaimed property is donated to Goodwill at the end of each semester. Please check that your children leave with their shoes, clothing, backpacks, tote bags, lunch boxes, etc.

MEALS & SNACKS
Please send students to the Conservatory with meals, snacks and beverages for the duration of their class schedule. Make certain these items are non-perishable, due to limited refrigeration and kitchen services available for students. As performing artists, our bodies are our instruments, so please send healthy items only. Soda is not allowed, so please send juice or water only. Chewing gum is not allowed.

MEDICAL TREATMENT AUTHORIZATION
All parents/legal guardians and adult students are required to complete, sign and return the Medical Treatment Authorization Form to comply with enrollment requirements. This document grants temporary authority to any Maltz Jupiter Theatre Goldner Conservatory of Performing Arts (COPA) employee or faculty member to arrange for medical care for a Minor Student, where the minor is not accompanied by either parents or legal guardians, or where it may not be feasible or practical to contact them, or to arrange for medical care for an Adult Student, where it may not be feasible or practical to notify an emergency contact.

NO PET POLICY
Dogs are not allowed in the Conservatory unless they are service animals with tags and secured on a leash. All other pets and animals are prohibited from entering the school facility, due to allergies, potential property damage, and liability risk to people and animals themselves. Pets brought into the Conservatory lobby are very disruptive to crowd control.

PARKING AT THE MALTZ JUPITER THEATRE
Maltz Jupiter Theatre management requests all visitors to drive with care and caution. Parking lot traffic includes theatre patrons, staff, faculty, volunteers, parents, students, visiting artists, cast, and crew members. The volume of traffic increases significantly during season performances and theatre events. During matinee and evening performances, Theatre staff, faculty, volunteers, cast, and crew park their vehicles at the First United Methodist Church on Indiantown Road. This effort creates dozens of additional parking spaces for Theatre patrons and Conservatory families.
**PARKING AT THE MALTZ JUPITER THEATRE**
There are 10 parking spaces designated for Conservatory parents located in the east parking lot, in the section closest to the Conservatory. This includes 3-Minute Parking from 3-7pm for Student Drop Off Only. To enable a more secure entrance, Conservatory families are asked to use one point of entry only, from the east sidewalk to the Conservatory entrance.

Please be mindful of other vehicles and pedestrians, watch out for car doors opening, and vehicles backing up at the same time. Be aware of adults and small children walking between parked cars. Please be a courteous and patient driver, and allow ample time to arrive, park and walk to the Conservatory. Jupiter Police monitor our parking lot routinely for public safety.

The Conservatory entrance is in the back of the building, with lighted sidewalks from east and west parking lots. This entrance is locked for security, so visitors should press the doorbell for entry. Students and parents must enter through the Conservatory entrance only. There is no public access to the Conservatory from other Theatre entrances. Parents/guardians should escort minor children through parking lots for their safety.

**PARKING RESTRICTIONS AT THE MALTZ JUPITER THEATRE**
All visitors are strictly prohibited from parking between the Stage Door and loading dock, which is a work zone, unsafe for loading and unloading passengers, and unauthorized at all times. Do not move parking cones, and park only in spaces with painted white lines. Depositing personal trash in the Maltz Jupiter Theatre parking lot dumpsters is strictly prohibited.

Parking is strictly prohibited in the Reynolds Plaza parking lot, including ALL parking spaces that surround the Reynolds Plaza office building. Unauthorized vehicles are at risk of being towed by Reynolds Place management. Reynolds Plaza is located between Maltz Jupiter Theatre and First United Methodist Church.

**PAYMENT POLICY & FEES**
During Fall and Spring semesters, tuition may be paid in full upon enrollment, or 50% paid upon enrollment with balance due in 60 days. Summer camp tuition must be paid in full prior to the start date of each camp program. Client account balances must be paid in full for students to renew enrollment for next semester. Please note fees below that may be posted to your account:

- **$15 Student Registration Fee**: Save $15 per student when you register online!
- $10 ID Badge Replacement Fee
- $10 T-shirt Fee (for students enrolled in musical theatre production classes and camps)
- $25 Payment Plan Fee (max. 3 monthly payments)
- $15 Declined Credit Card Fee
- $30 Bounced Check Fee

**Conservatory Security Fee**: $65 per family for Spring and Fall semesters. Pro-rated for Summer semester, based on # weeks students attend classes and camps. Rates subject to change based on increases imposed by the security company that provides contracted services.
PHOTO RELEASE
The Maltz Jupiter Theatre Conservatory of Performing Arts is authorized to use images of students, families and visitors in photos and videos taken during events, rehearsals and performances, for publication and promotional purposes.

PRIVACY POLICY
Conservatory staff and faculty have access to student registration information and signed documents submitted by parents, guardians, and adult students (“clients”). This information includes enrollment data, clients’ contact information, emergency contacts, authorized adults, student medical data, client mailing addresses, phone numbers and email addresses. Clients’ credit card and payment information is shared between the Conservatory and Finance Office for accounting purposes. Clients’ financial data and scholarship documents are reviewed the Maltz Jupiter Theatre Scholarship Committee. Auditors may have access to any of the above information, upon request, during annual audits.

The Conservatory does not share private information for staff, faculty, parents, or students, such as mailing address, phone number, or email address, without permission.

The Maltz Jupiter Theatre and Conservatory of Performing Arts are not responsible for any information shared directly between students, parents, or guardians through any sources including social media. For more information regarding the Maltz Jupiter Theatre Privacy Policy, please visit our website at https://www.jupitertheatre.org/privacy-policy

SAFETY & SECURITY
Campus Security Officer
The Conservatory has contracted the use of a Security Officer who is scheduled to be on duty inside and outside the Conservatory during grades after-school programs and Saturdays for students in grades K-12. The Officer will check badges of students entering the building and monitor the sidewalk, picnic table area, and parking lot.

To help defray the cost, families are billed a security fee each semester. As a 501(c)3 not-for-profit organization, we rely on assistance in areas such as these. Please see “Payment Policies and Fees” for current security fees.

Employee Background Checks
All Conservatory staff and faculty members are required to comply with background checks for employment at the Theatre. The Theatre and Conservatory are in compliance with all requirements mandated by the State of Florida.

Conservatory Facilities
The Conservatory entrance is located in the back of the building, with lighted sidewalks from east and west parking lots. This entrance is locked for security and visitors should press the doorbell for entry. Parents/guardians should escort minor children through parking lots for their safety.
SAFETY & SECURITY

Conservatory Facilities
All public areas of the Conservatory are under 24-hour recorded video surveillance, including entrance, rehearsal studios, and lobby. There is a security monitor in the administration office to view activity in these areas. Emergency Evacuation and Fire Safety procedures are in place, and our team of staff and faculty are experienced conducting drills and testing procedures.

Facility Lockdown
Management, staff and faculty of the Maltz Jupiter Theatre and Conservatory of Performing Arts reserve the right to initiate lockdown procedures, during any incident or event on the premises or in the vicinity that is deemed a potential threat to occupants of the building. Parents/guardians will be contacted at the very earliest opportunity to advise of such an incident and status of operations.

Firearms & Weapons
The Maltz Jupiter Theatre Conservatory of Performing Arts follows the same protocol as Palm Beach County School District, and believes that the presence of weapons and firearms on school property poses a serious threat to the safety and well-being of students and staff. The Conservatory desires to maintain a positive, safe and secure learning and working environment, consistent with Florida laws. Any violations to this policy will be treated with Zero Tolerance and result in immediate expulsion. The staff and faculty of the Maltz Jupiter Theatre reserve the right to search student backpacks, duffel bags and personal belongings on demand. Students are subject to search and seizure of prohibited firearms, weapons and illegal drugs. Students are encouraged to minimize their gear and wardrobe to necessary items only.

ID Badges
The Maltz Jupiter Theatre issues ID badges to all staff, faculty, and visiting artists, to identify authorized personnel working in the building. The Conservatory issues ID badges to all currently enrolled students, as well as parents/guardians who escort children inside the facility. One ID badge will be issued to each student, parent/guardian at no charge. A $10 service fee will be charged for each badge that is replaced. Everyone should have badges visible upon entry into the Conservatory and classroom, to identify staff, faculty, students, parents/guardians. PHOTO ID FROM AUTHORIZED ADULTS WILL BE REQUIRED TO SIGN-OUT MINOR STUDENTS DURING FULL-DAY CAMP PROGRAMS.

SCHOLARSHIP PROGRAM
The Maltz Jupiter Theatre scholarship program is designed to promote students’ disciplined study of high-quality performing arts instruction. Scholarships are made possible through the generosity of donors who contribute funds designated for the Conservatory Scholarship Program. Scholarships are awarded to students based on financial need, artistic ability, diversity, and academic achievement.

STUDENT SUPPLIES
Students should arrive at the Conservatory prepared for classes with pencils and paper, as we do not provide school supplies. Thank you to the many parents who have supported the Conservatory with donations for students such as bottled water, healthy snacks, tissue boxes, disinfectant wipes and first aid supplies.
STUDENT TRANSPORTATION
The Conservatory of Performing Arts (COPA) provides group transportation for participating student performers to and from all COPA performances and events that occur off site of the Maltz Jupiter Theatre (MJT) complex, and it is our desire that all participating student performers use the transportation provided by COPA. Notwithstanding the foregoing, should a parent choose to transport their child(ren) to the event using a personal vehicle, the parent accepts full responsibility for any damage to their vehicle and for the safety of those being transported. Maltz Jupiter Theatre, Inc. and COPA cannot accept any liability for those who use a means of transportation other than that provided by MJT/COPA.

WAIVER AND RELEASE OF LIABILITY
All parents/legal guardians and adult students are required to complete, sign and return the Waiver & Release of Liability Form to comply with enrollment requirements. MALTZ JUPITER THEATRE GOLDNER CONSERVATORY OF PERFORMING ARTS IS NOT RESPONSIBLE FOR ANY INJURY (OR LOSS OF PROPERTY) TO ANY ADULT OR MINOR STUDENT, WHILE PRACTICING, TRAINING, TAKING CLASS, PERFORMING, PARTICIPATING IN SPECIAL EVENTS OR SHOWS, OR IN ANY OTHER WAY INVOLVED IN PERFORMING ARTS TRAINING, SUPERVISED BY MALTZ JUPITER THEATRE GOLDNER CONSERVATORY OF PERFORMING ARTS, FOR ANY REASON WHATSOEVER, INCLUDING NEGLIGENCE AND BREACH OF CONTRACT ON THE PART OF MALTZ JUPITER THEATRE GOLDNER CONSERVATORY OF PERFORMING ARTS, AND ITS OWNERS, OFFICERS, BOARD OF DIRECTORS, AGENTS, EMPLOYEES, TEACHERS, ARTISTS, VOLUNTEERS, AND COACHES.

WEATHER EMERGENCY
In the event of a weather emergency or other emergency on site, the Conservatory will notify the public of the closing of operations, or status of continued operations, through recorded telephone messages, and website at www.jupitertheatre.org. Please call the Conservatory at 561-575-2672 for important recorded messages. The Conservatory will observe and follow decisions made by the Palm Beach County School District regarding cancelling classes and closing the facility due to weather conditions.

Revised: 11/4/19
MALTZ JUPITER THEATRE  
GOLDNER CONSERVATORY OF PERFORMING ARTS  
1001 East Indiantown Road, Jupiter, FL 33477  
Tel: (561) 575-2672 – Director of Education email: jrowe@jupitertheatre.org

WAIVER & RELEASE OF LIABILITY

DISCLAIMER: THE MALTZ JUPITER THEATRE GOLDNER CONSERVATORY OF PERFORMING ARTS IS NOT RESPONSIBLE FOR ANY INJURY (OR LOSS OF PROPERTY) TO ANY ADULT OR MINOR STUDENT, WHILE PRACTICING, TRAINING, TAKING CLASS, PERFORMING, PARTICIPATING IN SPECIAL EVENTS OR SHOWS, OR IN ANY OTHER WAY INVOLVED IN PERFORMING ARTS TRAINING, SUPERVISED BY MALTZ JUPITER THEATRE GOLDNER CONSERVATORY OF PERFORMING ARTS, FOR ANY REASON WHATSOEVER, INCLUDING NEGLIGENCE AND BREACH OF CONTRACT ON THE PART OF MALTZ JUPITER THEATRE GOLDNER CONSERVATORY OF PERFORMING ARTS, AND ITS OWNERS, OFFICERS, BOARD OF DIRECTORS, AGENTS, EMPLOYEES, TEACHERS, ARTISTS, VOLUNTEERS, AND COACHES.

1. In consideration of student participation in activities at Maltz Jupiter Theatre Goldner Conservatory of Performing Arts located at 1001 East Indiantown Road, Jupiter, FL 33477, I hereby release and covenant not to sue Maltz Jupiter Theatre Goldner Conservatory of Performing Arts, and any of its owners, officers, Board of Directors, agents, employees, teachers, artists and coaches for any present and future claims resulting from the negligence or breach of contract of Maltz Jupiter Theatre Goldner Conservatory of Performing Arts, or others present at the Conservatory, for property damage, personal injury or wrongful death, arising as a result of students engaging in or receiving instruction in performing arts training or any other Conservatory activities or any activities incidental thereto, wherever, or however the same may occur. I hereby voluntarily waive any and all claims resulting from breach of contract, negligence, and other claims, both present and future, that may be made on behalf me, my child, my family, and any related estate, heirs or assigns.

2. Further, I agree that performing arts training can be/is vigorous, involving a unique environment, and as such poses a risk of injury. I understand that performing arts training involves certain risks, including but not limited to sprains, falls, and potential serious injury to bones, joints, and muscles, and that the active participation of a resident artist, coach or teacher who will assist in the performance of certain skills, may be inadequate to prevent serious injury. The risk of harm may be limited by controlling the immediate environment, and by trained coaches, but not eliminated. I understand that participation in performing arts training involves activities incidental to active participation in the performing arts, including conditioning stretching and other activities which may leave students vulnerable to the actions of others who may not have complete control over their actions or knowledge of the risks involved, including moving from event to event, and I hereby agree to accept any and all inherent risks of property damage, personal injury or death.
3. I further agree to indemnify and hold harmless Maltz Jupiter Theatre Goldner Conservatory of Performing Arts, and any of its owners, officers, Board of Directors, agents, employees, teachers, artists, volunteers, and coaches for any and all claims arising as a result of students engaging in or receiving instruction in performing arts training, whenever, wherever, or however the same may occur, including my incurring of attorney’s fees and costs related thereto.

4. I understand that this waiver is intended to be as broad and as inclusive as permitted by the laws of the State of Florida and agree that if any portion is held invalid, the remainder of this waiver will continue in full legal force and effect. I further agree that the venue for any legal proceedings shall be within Palm Beach County, Florida.

5. I affirm that I am of legal age and am freely signing this agreement. I have read this form and fully understand that by signing this form, I am giving up legal rights and or remedies which may be available to students and parents for the negligence or breach of contract of Maltz Jupiter Theatre Goldner Conservatory of Performing Arts and any of its owners, officers, Board of Directors, agents, employees, teachers, artists, volunteers, and coaches.

6. I agree that Maltz Jupiter Theatre Goldner Conservatory of Performing Arts has the right to disallow any adult or minor student from participating at any time in any activities at the Conservatory, as determined by Maltz Jupiter Theatre Goldner Conservatory of Performing Arts, in its sole discretion.

A waiver must be completely filled out and signed on behalf of each student.

Student Name (first and last):
Student DOB: ______________ (M) (F) Semester: __________________________
Prior physical conditions we should know about: __________________________
Prior history of bone fractures, muscle tears, or similar conditions: __________________________

Parent/Guardian or Adult Student Name (first and last): __________________________
Street Address: ___________________________________________________________
City: State: Zip: __________________________________________________________
Home Phone: __________________________ Cell Phone: __________________________
Email: ________________________________________________________________

Emergency Contact Name (first and last): __________________________
Street Address: __________________________________________________________
City: State: Zip: __________________________________________________________
Home Phone: __________________________
Parent/Guardian or Adult Student Signature: __________________________
Date signed: __________________________
This form grants temporary authority to any Maltz Jupiter Theatre Goldner Conservatory of Performing Arts (COPA) employee or faculty member to arrange for medical care for Minor Student named below, where the minor is not accompanied by either parent or legal guardian, or where it may not be feasible or practical to contact them.

**MINOR STUDENT**
Full Legal Name: _______________________________  Female __ Male  DOB: _______________________________
Home Address: ____________________________________________
City, State, Zip: __________________________________________

**INFORMATION FOR MEDICAL TREATMENT**
Physician’s Name and Location of Practice: _______________________________
Medical Insurer/Health Plan: __________________________________________
Allergies to Medications: __________________________________________
Allergies (Other): __________________________________________

**ASSISTANCE SPECIFICALLY AUTHORIZED**
Dispensing over-the-counter aides (such as Tylenol, aspirin), and/or administering prescribed medicines and injections (such as insulin and EpiPen), that have been provided by parent/guardian:

**AUTHORIZATION AND CONSENT OF PARENT(S) OR LEGAL GUARDIAN(S)**
I do hereby state that I have legal custody of __________________________ the aforementioned Minor Student. I grant my authorization and consent for ANY COPA employee or faculty member to administer general first aid treatment for minor injuries or illness experienced by the Minor Student, and for ANY COPA employee to provide Assistance Specifically Authorized, as identified above. If the injury or illness is life threatening or in need of emergency treatment, I authorize ANY COPA employee or faculty member to summon any and all professional emergency personnel to attend, transport, and treat the minor, and to authorize professional emergency personnel to issue consent for any X-ray, anesthetic, blood transfusion, medication, or any other medical diagnosis, treatment, or hospital care deemed advisable by, and to be rendered under the general supervision of, any licensed physician, surgeon, dentist, hospital, or other medical professional or institution duly licensed to practice in the state in which such treatment is to occur. I agree to assume financial responsibility for all expenses of such care.

It is understood that this authorization is given in advance of any such medical treatment, but is given to provide authority and power on the part of ANY COPA employee or faculty member in the exercise of his or her best judgment upon the advice of any such medical or emergency personnel.

**VACCINATION/ IMMUNIZATION REQUIREMENTS**
The Maltz Jupiter Theatre Goldner Conservatory of Performing Arts programming is limited to students who are up-to-date with those vaccinations recommended by the Centers for Disease Control (CDC) and required by the Florida Department of Health. Florida’s school immunization law F.S. § 1003.22, requires all students to submit documentation of proper immunizations and school entry health examinations. For students with medical exemptions, the Conservatory must be notified and a physician’s written statement supporting the medical exemption must be submitted prior to participation. To view the vaccines required by Florida law, please see [http://www.floridahealth.gov/programs-and-services/immunization/children-and-adolescents/school-immunization-requirements/index.html](http://www.floridahealth.gov/programs-and-services/immunization/children-and-adolescents/school-immunization-requirements/index.html)

Parent/Legal Guardian Signature: _______________________________ Date: _______________________________

Parent/Legal Guardian Printed Name: _______________________________ Date: _______________________________
This form grants temporary authority to any Maltz Jupiter Theatre Goldner Conservatory of Performing Arts (COPA) employee or faculty member to arrange for medical care for Adult Student named below, where it may not be feasible or practical to notify an emergency contact.

**ADULT STUDENT**

Full Legal Name: _______________________________________ Female___ Male ___ DOB: _____________________
Home Address: ________________________________________________________________________________________________
City, State, Zip: ______________________________________________________________________________________________

**INFORMATION FOR MEDICAL TREATMENT**

Physician’s Name and Location of Practice: ____________________________________________________________
Physician’s Phone Number: __________________________________________________________________________
Medical Insurer/Health Plan: __________________________________________________________________________
Allergies to Medications: ____________________________________________________________________________
Allergies (Other): ___________________________________________________________________________________

**AUTHORIZATION AND CONSENT OF ADULT STUDENT**

I do hereby state that I am ________________________________ the aforementioned Adult Student. I grant my authorization and consent for ANY COPA employee or faculty member to administer general first aid treatment for injuries or illness experienced by me. If the injury or illness is life threatening or in need of emergency treatment, I authorize ANY COPA employee or faculty member to summon any and all professional emergency personnel to attend, transport, and provide treatment, and to authorize professional emergency personal to issue consent for any X-ray, anesthetic, blood transfusion, medication, or any other medical diagnosis, treatment, or hospital care deemed advisable by, and to be rendered under the general supervision of, any licensed physician, surgeon, dentist, hospital, or other medical professional or institution duly licensed to practice in the state in which such treatment is to occur. I agree to assume financial responsibility for all expenses of such care.

It is understood that this authorization is given in advance of any such medical treatment, but is given to provide authority and power on the part of ANY COPA employee or faculty member in the exercise of his or her best judgment upon the advice of any such medical or professional emergency personnel.

Signed this __________ day of ___________ 20 ______. Authorization is effective: ____________________________

Adult Student Signature: _______________________________________________________________________________
Adult Student Printed Name: ___________________________________________________________________________
Witness Signature: ___________________________________ Printed Name: __________________________________